

## **Mandatory Disclosure**

(Last updated on 28<sup>th</sup> February 2019)

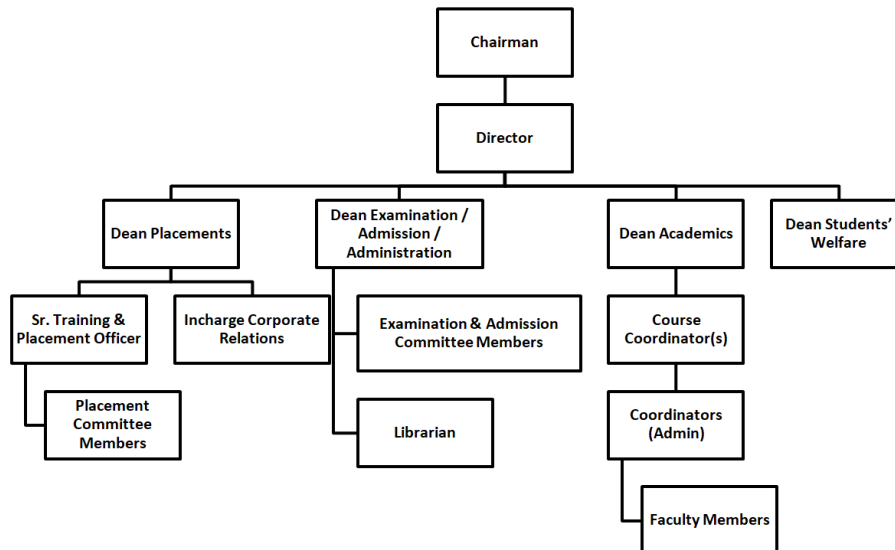
1. Name of the Institution : Rukmini Devi Institute of Advanced Studies  
2A & 2B, Phase-I, Madhuban Chowk, Rohini,  
Delhi-110085  
  
Telephone No. 011-27864596, 011-27867301  
  
Mobile No. 9717311881  
  
Email ID admin@rdias.ac.in
2. Name and address of the Trust/ Society/Company and the Trustees : Seth Pokhar Mal Educational Society (Regd.)  
C/o Rukmini Devi Institute of Advanced Studies  
2A & 2B, Phase-I, Madhuban Chowk, Rohini,  
Delhi-110085
3. Name and address of the Vice Chancellor/Principal/ Director : Prof. (Dr.) Raman Garg  
Director  
LU-109, Pitampura, Delhi-110034
4. Name of the affiliating University : Guru Gobind Singh Indraprastha University  
Sector-16C, Dwarka, Delhi
5. Governance
  - Members of Governing Body

S.No.	Name	Designation	Profile
1.	Mr. K. C. Garg	Chairman	President Seth Pokhar Mal Educational Society
2.	Ms. Anita Garg	Member	Director, RDPS
3.	Prof. (Dr.) Sanjeev Mittal	Member	Former Dean, USMS, GGSIU
4.	Dr. Anshu Lochab	Member (Faculty)	Dean (Academics) & Associate Professor
5.	Dr. Manoj Kumar Gupta	Member (Faculty)	Dean (Examination, Admissions & Administration) & Professor
6.	Mr. Rahul Jain	Member (Industry Representative)	Industrialist
7.	Mr. D.R. Goel	Member	Member, Seth Pokhar Mal Educational Society
8.	Prof. (Dr.) Raman Garg	Director, Ex-Officio, Member Secretary	Director RDIAS

- Members of Academic Advisory Body

S.No.	Name	Designation
1.	Prof. R. K. Mittal	Vice Chancellor, Ch. Bansi Lal University, Bhiwani
2.	Prof. (Dr.) Sanjeev Mittal	Former Dean, University School of Management Studies, GGSIP University
3.	Prof. C.P. Gupta	Professor Deptt. of Financial Studies, University of Delhi
4.	Dr. J. K. Goyal,	Director, Jagan Institute of Management Studies, Delhi
5.	Prof. H.K. Dangi	Associate Professor Delhi School of Economics, University of Delhi
6.	Prof. (Dr.) Raman Garg	Director, Ex-Officio, Member Secretary
7.	Dr. Anshu Lochab	Associate Professor, RDIAS
8.	Dr. Anil Kumar Goyal	Professor, RDIAS

- Frequency of the Board Meetings : Bi-annual
- Organizational chart



- Nature and Extent of involvement of Faculty and students in academic affairs/improvements.  
Yes, through representation in Academic Committee. The faculty members also (based on feedback) write to University Board for curriculum revision.
- Mechanism/Norms and Procedure for democratic/good Governance.  
Yes, Standard Operating Procedures and policies are exists.
- Student Feedback on Institutional Governance/Faculty Performance

Yes, through website and college portal e-shaala. Feedback for all events/activities is taken digitally by concerned Club/Committee.

- Grievance Redressal mechanism for Faculty, staff and students

Yes, through website/college portal. Suggestion Box/Feedback Box is also placed at Reception.

- Establishment of Anti Ragging Committee

Yes, established as per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009. All adequate steps are taken to ensure ragging free campus.

- Establishment of Online Grievance Redressal mechanism

Yes, through college website/college portal as per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/ Lega1/2012, dated 25.05.2012).

Establishment of Grievance Redressal Committee in the Institution and Appointment of OMDUDSMAN by the University.

Yes, As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/ Lega1/2012, dated 25.05.2012).

- Establishment of Internal Complaint committee (ICC)

Yes, established as per Section 4 All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016

- Establishment of committee for SC/ST

Yes, established as per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 OF 1989, dated 11.09.1989

- Internal Quality Assurance Cell

Yes, as per norms

## 6. Programmes

- Name of the Programmes approved by AICTE - MBA 1<sup>st</sup> Shift & MBA 2<sup>nd</sup> Shift

- Status of Accreditation of the Courses

Total number of Courses	No. of Courses for which applied for Accreditation	Status of Accreditation- Preliminary/applied for SAR and results awaited/Applied for SAR and visits completed/Results for the visits awaited/Rejected/Approved for ....courses
4	MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift BBA 1 <sup>st</sup> Shift BBA 2 <sup>nd</sup> Shift	NAAC accredited 'A+' Grade (2 <sup>nd</sup> cycle)

- For each Programme the following details are to be given:

Name	Number of seats	Duration
MBA 1 <sup>st</sup> Shift	120	2 years
MBA 2 <sup>nd</sup> Shift	120	2 years
BBA 1 <sup>st</sup> Shift	180	3 years
BBA 2 <sup>nd</sup> Shift	180	3 years

- Cut off marks/rank of admission during the last three years

Cut off Marks	2018-19	2017-18	2016-17
MBA 1 <sup>st</sup> Shift	1535	1362	1570
MBA 2 <sup>nd</sup> Shift	2355	2519	2236
BBA 1 <sup>st</sup> Shift	8684	7772	10029
BBA 2 <sup>nd</sup> Shift	18697	15125	16079

- Fee

As per State Fee Regulatory Committee/GGSIP University approved fee as per order No.F.No.DHE 4 (88)/SFRC/14-15/1997-1960 dated 04.07.16.

- Placement Facilities

- Periodic, Scheduled, Individual and Group Meetings with students for Career Counselling.
- Regular interaction with company officials through Corporate Visits.
- Alumni Activities including Alumni Meet.
- Industry Visits
- Corporate Training Program
- Winter Internship Fair
- Job Fair
- Career Fair
- Internship Fair
- HR Conclave
- Industry Institute Interaction Cell
- Additional Skills Acquisition Programme
- One to one interaction

- Campus placement in last three years with minimum salary, maximum salary and average salary

Year	course	No of students placed	Minimum Salary	Maximum Salary	Average Salary
2015-16	MBA	204	2.3	6.38	3
2016-17	MBA	227	2.5	9.2	3.5
2017-18	MBA	227	2.4	6.06	3.5
	BBA	97	2.2	6	3

- Name and duration of programme(s) having Twinning and collaboration with Foreign

University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give details:

In process

- For each Programme Collaborated provide the following:

NA

## 7. Faculty

### MBA

Sl. No.	Name	Designation	Qualification	Date of Joining	Teaching Experience (in Years)	Publications
1	Dr. Raman Garg	Director & Professor	M.Engg, Ph.D	01.07.05	13	09
2	Dr. Manoj Kumar Gupta	Professor	B.Com , MCA, M.Tech, UGC Net Exempted, Ph.D	01.08.02	23	17
3	Dr. Anil Kumar Goyal	Professor	B.A., BBA MBA, M.Com, UGC Net, Ph.D	04.08.12	14	37
4	Dr. Anshu Lochab	Associate Professor	B.Sc.,MBA, MA Economics, UGC Net , Ph.D	01.08.11	9	17
5	Dr. Madhu Arora	Associate Professor	B.Com., B.Ed., MBA, M.Com, M.Phil, UGC Net, UGC-SLET, Ph.D	12.07.16	13	19
6	Dr. Pooja Bahl	Associate Professor	BBA , MBA, MGDBM, Ph.D	01.07.16	10	07
7	Dr. Imran Khan	Associate Professor	B.Sc ., M.Tech, M.Sc., Ph.D., MBA Pursuing	09.01.12	9.5	07
8	Ms. Namita Singh	Associate Professor	B.Sc ., M.Tech, M.Sc., Ph.D Pursuing	01.07.08	10.5	06
9	Mr. Miklesh Prasad Yadav	Assistant Professor	BBS , MBA, UGC Net, Ph.D Pursuing	30.07.15	8	13
10	Mr. Somendra Kumar	Assistant Professor	B.Sc., MCA, M.Sc. M.Phil, MBA , Ph.D Pursuing	01.07.08	17	05
11	Dr. Sunil Kumar Yadav	Assistant Professor	B.Sc ,MBA, M.A., UGC Net, Ph.D	06.01.15	14.8	07
12	Ms. Aarti Sehgal	Assistant Professor	BBA ,MBA, UGC Net, Ph.D Pursuing	22.08.14	6	13
13	Ms. Bushra	Assistant Professor	B.Ed., B.Com, M.Com, MBA, UGC Net, Ph.D Pursuing	01.08.15	8	05
14	Ms. Deepika Varshney	Assistant Professor	B.Com , MBA, Ph.D Pursuing	06.08.12	14.5	08
15	Ms. Nidhi Bhasin	Assistant Professor	B.Com , MBA, UGC Net, Ph.D Pursuing	01.07.11	8	07
16	Ms. Tanuja Saroha	Assistant Professor	B.Com , MBA, Ph.D pursuing	12.11.13	8.5	-
17	Mr. Deepak Chhabra	Assistant Professor	BBA , MBA,	01.07.17	6	-
18	Mr. Mukesh Kr. Gupta	Assistant Professor	B.Com., B.Ed., M.Com., MBA, Ph.D pursuing	15.12.16	10.5	03

### BBA

Sl. No.	Name	Designation	Qualification	Date of Joining	Teaching Experience (in Years)	Publications
1.	Dr. Smita Mishra	Professor	B.Com., MBA, M.Com., Ph.D, UGC Net exempted	09.07.13	10.5	20
2.	Dr. Kamini Rai	Associate Professor	B.com., B.Ed., M.Com., M.Phil., Ph.D, UGC Net,	09.01.17	7.5	10
3.	Dr. Ruhee Mittal	Associate Professor	B.Com., MBA, UGC Net, Ph.D	05.01.15	7	07
4.	Dr. Tripti Bajpai Toor	Associate Professor	B.Sc., MBA, UGC Net, Ph.D	06.07.15	23.5	03
5.	Dr. Anshu Tyagi	Associate Professor	B.Com., M.Com., UGC Net, Ph.D	10.03.17	9.5	15
6.	Dr. Neha Yadav	Associate Professor	B.Sc., MBA, UGC Net, Ph.D	02.01.17	8	07
7.	Dr. Vidhi Tyagi	Associate Professor	B.Sc., MBA, UGC-NET, Ph.D	27.12.16	12	07
8.	Ms. Swati Oberoi	Assistant Professor	B.Sc.,MCA, , MBA, M.Phil Ph.D pursuing	02.06.14	16	04
9.	Mr. Gaurav Jindal	Assistant Professor	B.A.(H), M.Tech., MCA, UGC Net, Ph.D pursuing	09.06.14	15	24
10.	Ms. Supriya Sardana	Assistant Professor	B.Com., M.Com.,UGC Net, Ph.D pursuing	10.07.17	1.5	12
11.	Ms. Akanksha Upadhyay	Assistant Professor	B.Sc., B.Ed., MCA, MBA, Ph.D pursuing	10.06.13	9.3	11
12.	Ms. Bhajneet Kaur Ahuja	Assistant Professor	BCA, MCA, MBA, Ph.D Pursuing	03.12.12	6.2	08
13.	Ms. Radhika Thapar Soni	Assistant Professor	B.Com., MCA, MBA, M.Sc., M.Phil , Ph.D pursuing	03.12.12	12.5	14
14.	Ms. Jyoti Gupta	Assistant Professor	B.A., MBA, UGC Net, Ph.D Pursuing	15.07.13	5	06
15.	Ms. Pooja Kalra	Assistant Professor	BBA, B.Ed., MBA, UGC Net, Ph.D Pursuing	15.07.13	3.7	12
16.	Ms. Rakhee Chhibber	Assistant Professor	B.Sc., B.Ed., MCA, M.Tech., MBA, M.Sc., Ph.D pursuing	04.07.11	25.3	05
17.	Ms. Sakshi Gupta	Assistant Professor	BBA , MBA, UGC Net,	16.01.17	2	06
18.	Ms. Shikha Dua	Assistant Professor	B.Com., M.Com., PGDM, UGC Net, MBA	15.09.14	4.5	05
19.	Ms. Sonali Arora	Assistant Professor	B.Com. (H), MBA, UGC Net, Ph.D Pursuing	13.12.16	2	02
20.	Ms. Sonam Goel	Assistant Professor	B.A.(Eco), MBA, Ph.D pursuing	02.07.12	4.5	03
21.	Ms. Megha Grover	Assistant Professor	BBE., MBA, PGDFM, M.A., Ph.d Pursuing	25.07.17	5.5	16
22.	Ms. Himanshi	Assistant Professor	B.Com., MBA	01.08.17	1.6	02
23.	Ms. Abha Gupta	Assistant Professor	B.Com., M.Com., UGC Net	11.09.17	0.9	04

24.	Dr. Sunil Kumar	Assistant Professor	B.A. ,MBA, UGC Net Ph.D Pursuing	20.09.17	6	21
25.	Mr. Manoj Kumar Mishra	Assistant Professor	B.Tech., MBA,	15.03.18	8	01
26.	Ms. Shikha Aggarwal	Assistant Professor	BBA, MBA, PG Diploma, UGC Net, Ph.D pursuing	15.05.18	4	01
27.	Mr. Shashi Prakash	Assistant Professor	B.A., B.Ed.,M.Phil., M.A., M.Ed.,	18.06.18	21	-
28.	Ms. Anshika Goel	Assistant Professor	B.Tech., PGDM, UGC Net	25.06.18	4	06
29.	Ms. Bhawna Manyal	Assistant Professor	B.Com., M.Com., MBA, UGC Net	16.07.18	3	-
30.	Ms. Akansha Rehani	Assistant Professor	BBA, MBA	24.07.18	2	-
31.	Ms. Kiran	Assistant Professor	BBA, MBA	25.07.18	3	-
32.	Ms. Ritu Bansal	Assistant Professor	B.A., MCA, MBA	20.08.14	5.5	06
33.	Ms. Upasana Diwan	Assistant Professor	B.Com., MBA, M.Phil., UGC Net, Ph.D Pursuing	10.02.05	13	02
34.	Ms. Anjali Vij	Assistant Professor	B.Com., B.Ed., MBE, UGC Net	05.07.18	4.5	-
35.	Ms. Suchi Dikshit	Assistant Professor	B.A., MBA, PGDM, M.A. (HRM), M.A. (Phycology), Ph.D Pursuing	16.07.18	10	-
36.	Mr. Anurag Tiruwa	Assistant Professor	B.Tech., MBA, Ph.D pursuing	20.07.18	06 months	08
37.	Ms. Deepali Dhingra	Assistant Professor	B.Com, M.Com, UGC Net	24.12.18	2	-
38.	Dr. Richa Sharma	Assistant Professor	B.Sc., PGDM, Ph.D	26.12.18	6.5	02
39.	Ms. Simranjeet Kaur	Assistant Professor	B.Com., B.Ed., M.Com., UGC Net	02.01.19	1	-

#### Visiting Faculty

Sl. No.	Name	Designation	Qualification	Date of Joining	Teaching Experience (in Years)	
					After UG	After PG
1.	Dr. Mamta Rani	Visiting Faculty	B.Com., PGDBM, M.Com., CA INTER, M.Phil., Ph.d	09. 01.17		14
2.	Ms. Amandeep Kaur	Visiting Faculty	BBE, MBA, UGC Net, Ph.D pursuing	01.02.19		8.9

- Number of faculty employed and left during the last three years

Year	No. of faculty recruited	No. of faculty left
2015-16	7	11
2016-17	18	21
2017-18	15	14

9. Fee

Detail of fee, as approved by State Fee Committee, for the Institution.

Yes, as per SFRC formed by NCT Delhi Govt./GGSIU University approved fee as per order No.F.No.DHE 4 (88)/SFRC/14-15/1997-1960 dated 04.07.16.

- Time schedule for payment of fee for the entire programme.

As per GGSIU Notification

- No. of Fee waivers granted with amount and name of students.

Yes, through (a) E-District Portal, Govt. of NCT Delhi (b) NSP 2.0 (Ministry of Electronics & Information Technology, GOI) (c) EWS Portal, GGSIU

25% of tuition fee (2<sup>nd</sup> shift) is taken by Govt. of Delhi for Scholarship purpose.

- Criteria for fee waivers/scholarship.

As per State Govt./Univ. rules.

10. Admission

- Number of seats sanctioned with the year of approval

Programme	No. of seats sanctioned	Year of approval
MBA 1 <sup>st</sup> Shift	120	2018-19
MBA 2 <sup>nd</sup> Shift	120	
BBA 1 <sup>st</sup> Shift	180	2018-19 (AICTE approval not required)
BBA 2 <sup>nd</sup> Shift	180	

- Number of students admitted under various categories each year in the last three years.

Programme	2018-19		2017-18		2016-17	
	Gen.	SC/ST	Gen.	SC/ST	Gen.	SC/ST
MBA 1 <sup>st</sup> Shift	219	21	228	10	226	15
MBA 2 <sup>nd</sup> Shift						
BBA 1 <sup>st</sup> Shift	356	02	357	1	276	4
BBA 2 <sup>nd</sup> Shift						

11. Admission Procedure

- Mention the admission test being followed, name and address of the Test Agency and its URL (website)

As per GGSIU notification Test conducted by GGSIU.



- Number of seats allotted to different Test Qualified candidate separately (AIEEE/CET (State conducted test/University tests/CMAT/GPAT)/ Association conducted test)

Admission being done as per State Govt./IPU norms by GGSIPU.

- Calendar for admission against Management/vacant seats:

Admission being done as per State Govt./IPU norms by GGSIPU.

12. Criteria and Weightages for Admission

As per State Govt./IPU norms by GGSIPU.

13. List of Applicants

Admission done through centralized counseling.

14. Results of Admission Under Management Seats/Vacant Seats – As per State Govt./GGSIPU norms

15. Information of Infrastructure and Other Resources Available.

Number of Class Rooms	13
Number of Tutorial rooms	04
Number of Laboratories	02
Number of Drawing Halls / Seminar Hall with capacity of each	02
Number of Computer Centres with capacity of each	01
Central Examination Facility, Number of rooms and capacity of each	Yes
Barrier Free Built Environment for disabled and elderly persons	Yes
Occupancy Certificate	Yes
Fire and Safety Certificate	Yes
Hostel Facilities	No

- Library

- Number of Library books/Titles/Journals available (program-wise)

<b>Details of Books</b>	<b>MBA</b>	<b>BBA</b>	<b>Total</b>
No. of Titles	4769	1610	6379
No. of Volumes	19904	15541	35445

<b>Details of Journals</b>	<b>MBA</b>	<b>BBA</b>
Foreign Periodicals	4 (1 Magazine)	06 (2 Magazine)
National Periodicals	45 (4 magazines excluded)	15(2Magazine)
Grand Total	70 + 09 Mag	

- List of online National /International Journals subscribed.  
**E – Journals**  
**DELNET - 455+**
  
- E-library facilities.  
Yes, UGC-Inflibnet, NDL
  
- Laboratory and Workshop
  - List of Major Equipment/Facilities in each Laboratory/Workshop.
    - (a) Computers -349
    - (b) Projectors - 43
    - (c) Mic Systems - 17
    - (d) Touch Monitors -17
  
- Computing Facilities
  - Internet Bandwidth - Yes, 63 mbps
  - Number and configuration of system - 349
  - Total number of system connected by LAN - 349
  - Total number of system connected by WAN - 349
  - Major software packages available
  
- Innovation Cell – Yes
  - Centre for Idea, Incubation, innovation & Entrepreneurship
  - Industry Institute Interface Cell
  
- Social Media Cell –Yes
  - Media Management Cell

- List of facilities available
  - Games and Sports Facilities
    - Table Tennis Kit (Tables, Net, Rackets, Balls)
    - Cricket Kits – 02
    - Football Kit
    - Basketball
    - Volleyball
    - Tug of War
    - Carrom Boards
    - Chess
    - Badminton
    - Foos Ball
  - Extra-Curricular Activities – Yes conducted by different clubs & committees
    - - Social and Heritage Club
      - Cultural Committee
      - Students Hobby Club
      - Dramatic Society
  - Soft Skill Development Facilities - Yes, run by collaboration with Industry.
    - - ASA – Additional Skill Acquisition
      - MSD – Managing Skill Development
      - CTP – Corporate Training Programme
- Teaching Learning Process
  - Curricula and syllabus for each of the programmes as approved by the University – Yes
  - Academic Calendar of the University – Yes, ([www.ipu.ac.in](http://www.ipu.ac.in))
  - Internal Continuous Evaluation System and Place.  
Yes, on the basis of internal exams, assignment, online test.
  - Student’s assessment of Faculty, System in place.  
Yes, on the basis of feedback analysis by students for faculty
- For each Post Graduate Courses give the following:
  - Title of the Course - MBA
  - Curricula and Syllabi – [www.ipu.ac.in](http://www.ipu.ac.in)
  - Academic Calendar and frame work

16. Enrollment of students in the last 3 years.

Programme	2018-19	2017-18	2016-17
MBA 1 <sup>st</sup> Shift MBA 2 <sup>nd</sup> Shift	240	238	241
BBA 1 <sup>st</sup> Shift BBA 2 <sup>nd</sup> Shift	358	358	280

17. List of Research Projects/consultancy works.

- Number of Projects carried out, funding agency, Grant received.

S.No.	No. of project carried out	Funding Agency	Grant received
1	sweet but still bitter for sugar industry	Ameva Wealth Advisor	Rs. 40,000
2	Indian Real Estate sector	Ameva Wealth Advisor	Rs. 40,000
3	Trend in Jewellery market in India 2019	B.S.Jewellers	Rs.44445

- Publications (if any) out of research in last three years out of masters projects.  
09
- Industry Linkage.
  - MDP - Management Development Programme
  - Internship
  - Seminar
  - Consultancy Project
  - Live Project
  - Guest Lecture
  - ASA – Additional Skill Acquisition
- MoUs with Industries (minimum 3)
  - Ernst & Young
  - AIMA
  - DMA

18. LoA and subsequent EoA till the current Academic Year.

S.No.	Reference No.	Date
1	File No. 431/ DL-23   MCP-APR(M)/96	27.03.1997
2	File No. 431/ DL-23   MCP-APR(M)/96	04.08.1999
3	File No. 431/ DL-23   MCP-APR(M)/96	16.08.1999
4	File No. 431/ DL-23   MCP-APR(M)/96	03.08.2000
5	File No. 431/ DL-23   MCP-APR(M)/96	28.06.2001
6	File No. 431/ DL-23   MCP-APR(M)/96	31.05.2002

7	File No. 431/ DL-23   MCP-APR(M)/96	14.05.2004
8	File No. 431/ DL-23   MCP-APR(M)/96	24.06.2005
9	File No. 431/ DL-23   MCP-APR(M)/96	15.05.2006
10	File No. 431/ DL-23   MCP-APR(M)/96	10.05.2007
11	File No. 431/ DL-23   MCP-APR(M)/96	16.06.2008
12	File No. 431/ DL-23   MCP-APR(M)/96	17.07.2009
13	F.No.North-West /1-3853050/2010/ EOA	23.08.10
14	F.No.North-West /1-26925197/2011/ EOA	01.09.11
15	F.No.North-West /1-68939656/2012/ EOA	10.05.12
16	F.No.North-West /1-68939656/2012/ EOA	19.03.13
17	F.No.North-West /1-2016365965/2014/ EOA	04.06.14
18	F.No.North-West /1-245409/1111/2015/ EOA	07.04.15
19	F.No.North-West /1-2813657635/2016/ EOA	26.05.16
20	F.No.North-West /1-3327572717/2017/ EOA	10.04.17
21	F.No.North-West /1-3512782125/2018/ EOA	29.04.18

19. Accounted audited statement for the last three years.  
Yes

20. Best practices adopted, if any.

- Institute Industry Interface Cell
- RDIAS Portal & APP.
- OBE