



RUKMINI DEVI

Institute of Advanced Studies

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DOSSIER

On

Workshop on "Facing Interviews Fearlessly"

Literary Club

On

October 13 , 2018



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FORM A

Proposal :

- **Name Of the event to be organized :** Workshop on "Facing Interviews Fearlessly"
- **Date :** October 13 , 2018
- **Time :** 9:30A.M. To 3:30P.M.
- **Venue :** Lecture theatre
- **Organized By:** Literary Club
- **Motivation for the activity :** ❖ Interview is something in which not only students but many people get nervous. Workshop on "Facing Interviews Fearlessly" aim was to help the students to face interviews confidently and fearlessly.

Form B

Part 1

Aim of the event :

This workshop was meant to assist students in facing toughest job interviews. Expert coach Mr. Anubhav Jain helped to eliminate students' fear of facing interviews and also educated about how to make resumes without errors.

Part 2

Abstract :

A good academic background is not enough to get the job. To grab your dream job, you must possess the knack to crack tough interviews. Interviews do not merely comprise of question answer rounds but, also other elements.

The session began with some interesting facts. For instance,

- ✓ The average time spent by recruitment managers for analyzing a resume is: 5 to 7 seconds.
- ✓ Recruiters are very keen to search for your public profile. And majority recruiters are likely to look at a candidate's social media behavior.
- ✓ 89% of recruiters have recruited someone via LinkedIn.

A PowerPoint presentation was shown to students covering a crucial topic such as how to create impact-making resumes, how to highlight your USP/ key Skills on the in an efficient manner, the importance of formatting and alignment and utilizing the available space on a page while making your resume, what should be kept in mind appearing for interviews, importance of body language and overall appearance in an interview. Expert coach Mr. Anubhav Jain talked minutely about how to make your resumes different from others.

He also told how some technical questions are to be answered, although they were some of the common questions which are generally being asked in the interviews like:

- o What are your strengths?
- o What are your weaknesses?
- o Tell me about yourself?
- o Where do you see yourself after 5 years?
- o Why should we hire you?
- o How much salary do you expect?
- o What are your expectations from our company?

Also there were many quiz questions for the students which kept them interested and engaged throughout the session.

Part 3

Conclusion

The whole workshop was enlightening and students came to know about many things which were not known to them and it definitely will be of help them in their future interviews.

SnapShot



Interview's trainer Mr. Anubhav Jain being felicitated by Chairperson of Literary Club –Dr. Irameet Kaur



Anchors of the event



Workshop in progress



Students engaged in an interesting story



Event organizing team