



RUKMINI DEVI

Institute of Advanced Studies

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Facing Interviews Fearlessly

TITLE	Submission of Web Report for Workshop on "Facing Interviews Fearlessly"
Resource Person/ Facolitator	Mr. Anubhav Jain
Date	13/10/2018
Summary	<p>Literary club organised a “One Day Workshop on Facing interviews Fearlessly” for the students of MBA and BBA. The guest of honour for the event was Mr. Anubhav Jain.</p> <p>The workshop aimed to reduce the fear people face during an interview. The workshop was conducted for a duration of six hours from 9:30 am to 3: 30 pm. The idea behind this activity was to enhance the knowledge of the students with regards to facing of interviews.</p> <p>The session was started by some questions which were asked by the resource person regarding basic KSA(knowledge, skills and abilities) requirements for a job . Then, he explained the importance of a “Resume” and certain steps required to make it attractive and straight to the point so that it looks more professional. All the basic Do’s and Don’ts were told by him while preparing an ideal Resume.</p> <p>After the Tea Break, the session continued with some more questions asked by him regarding hobbies, qualifications, strengths and weaknesses, etc. Some STAR statements were also provided by him, which can be quoted by the students while facing interviews. Some points to be remembered like way of shaking hands, body language, salary negotiation, dress code, voice modulation, resume presentation, add-ons in an interview etc were also discussed in the session.</p> <p>Overall, the session was very useful, informative and interactive for the students. The speaker addressed all the queries of the students and motivated students to perform their best in their interviews by keeping in mind all the points discussed.</p>